



## PRIOR TO HOUSE HUNTING

- Choose the right agent, Cristal Cellar is a great starting point!
- Get pre-approved by your preferred lender. If you don't have a lender, have Cristal Cellar pre-approved!
- Provide your agent with supporting documents to submit with offers:
  - Pre-approval letter.
  - Proof of funds (bank statements, retirement account statements, mutual funds statements, etc).
  - Credit scores (you should have a credit report after being pre-qualified).
  - Create a budget including all costs of home ownership to get the best idea of what you can afford.
- Answer the Cristal Cellar Buyer's Questionnaire so your agent has the idea as to what features you want and need.

## DURING THE HOME SEARCH

- Look and drive around neighbourhood that you think you want to live in.
- Provide your Agent with the MLS# from any listing you like that you have seen on the internet.
- Provide your agent a schedule of the best time to view homes.
- Schedule showings your agent at least 1 day prior to the showing time.
- Submit offers to the homes of your choice after discussing the terms and details of the offers with your agent.
- Follow up with your agent to see if there is any feedback from offers made.
- Review any accepted offers or counter offers with your agent.
- Offer acceptance date: \_\_\_\_\_

## DURING THE BEGINNING OF ESCROW – ESCROW OPENED DATE: \_\_\_\_\_

- Deposit your earnest money deposit (emd) into escrow.
- Make note of all important dates:
  - Inspection contingency period end date: \_\_\_\_\_
  - Loan contingency period end date: \_\_\_\_\_
  - Close of escrow date: \_\_\_\_\_
- Sign and return all paperwork provided by your agent.
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## END OF ESCROWPROCESS – CLOSE OF ESCROW DATE: \_\_\_\_\_

- Pack your items and prepare to move at least 1 week before the close of escrow date.
- Notify all important parties of address change (post office, bank, credit card companies, magazine, and newspaper subscriptions, insurance company, family and friends).
- Disconnect or transfer utilities out of your name at your old home.
- Connect utilities at your new home.
- Receive your new keys and move into your new home!